

## **EXHIBIT J**

Call ID: 00098942 Stopwatch: 0:00:07 Count: 1 Status: Closed

Call # 00098942 - 714497

Last Name Sanders First Name Lawrence Facility SOHO  
 Email ID Lawrence.Sanders@equinox.com Phone/Ext 212--334--4631

## New Record

Last updated by BPAM  
 on 09/07/2011 05:53:02pm

Source	ATG	SSN	Closed	gpalacios
Manager Status	Approved	IP Address	192.168.13.10	
*Category	EAF	Source	BlueSky	
*Call Type	Termination	Status	Closed	
Description	Solution Description			
Employee information		Click to update Employee info		
SSN	File #	038600	Location	SOHO
Last Name	Ashdown	First Name	Kerry	M.I. L Title Manager, Personal Training
ADP	Em	Fidel	Guar	TP
Medi	Cer	Flexi	Click to Launch HRMS	

Termination

SSN

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## Termination Questions:

☐ Employee voluntarily resigned:

1. Did the employee give notice?
2. If yes, how much notice was given and to whom was it communicated?
3. Was the employee in jeopardy of losing their job?  
If yes, why was the employee's job at risk?
4. Did the employee express any dissatisfaction with their job prior to tendering their resignation?
5. If yes, with whom was this discussed and what actions (if any) were taken toward resolving the employee's dissatisfaction?

☒ Employee was Involuntarily terminated:

1. Who (Name and Title) informed the employee of the termination decision?  
Matt Plotkin - Regional Manager, and Lawrence Sanders GM
2. Please describe the final incident that led to the termination decision. Include all details including dates, witnesses, etc.  
There were 17 total sessions that were pulled for 3 trainers Kerry being one of trainers that 4 of the 17 sessions were pulled for. July 16th 2011, July 30th 2011, and August 13th 2011 is when the sessions were either reinstated and pulled or just pulled.  
Member Daniel [REDACTED] had 4 sessions pulled for Kerry using the MIT cashiers code and also 5 sessions pulled for Ryan [REDACTED] who trains Kerry with using Kerry's cashiers code. This member has not been in an Equinox club since January 7, 2011.  
Brian [REDACTED] and Jacques [REDACTED] member had 4 sessions each pulled for Bobby [REDACTED] a trainer using the MIT cashiers code. Neither of these individuals are the trainers clients.  
All the sessions were reinstated and pulled at the PTM computer while the PTM was in or around the area.
3. Did the employee admit to the violation either verbally or in writing? N
4. If yes, what was the explanation given for the violation?

## Manager Approvals:

Mgr Signature: sanders ATG 09/04/2011

Notify IT: ☒ Property Returned? N Send Exit Interview Survey? ☐

## Comments:

Waiting for Kerry to return the front door entrance key a phone call has been placed to her.

Click to Launch HPMS



## Assignment Information

Assignment Created by BPAM

on 09/06/2011 10:23:28am

Group Human Resources

Contact Giannina Palacios

Acknowledge

09/06/2011 10:51:18am gpalacios

EQX-6398

Call ID: 00098942 Stopwatch: 0:00:07 Count: 1 Status: Closed

Phone/Ext 1--646-572--3298 3298

Email giannina.palacios@equinox.com

Comments

Resolution

Resolution

## Assignment Information

Assignment Created by BPAM

on 09/06/2011 10:23:29am

Group Human Resources

Contact Justine Eisen

Phone/Ext

Email

Comments

Acknowledge

Resolution

Resolution

## Journal

Journal Created by

BPAM

on 09/06/2011 10:23:38am

Journal Type BPAM E-mail

(Changing the Journal Type will overwrite the Journal Entry.)

Journal Entry EAF successfully created, BPAM sent email to manager.

## Journal

Journal Created by

BPAM

on 09/07/2011 05:53:01pm

Journal Type BPAM E-mail

(Changing the Journal Type will overwrite the Journal Entry.)

Journal Entry EAF Approved. Email sent to notify IT.

## Journal

Journal Created by

BPAM

on 09/07/2011 05:53:02pm

Journal Type BPAM E-mail

(Changing the Journal Type will overwrite the Journal Entry.)

Journal Entry EAF Approved. Email sent to manager confirming approved EAF.

**EQX-6399**